



## PITTSBURG UNIFIED SCHOOL DISTRICT

# CUSTODIAN I

### CLASSIFICATION SPECIFICATION

#### DEFINITION:

Under general supervision, to follow a schedule in the performance of custodial duties required to maintain assigned rooms, equipment, buildings and adjacent areas in a clean, orderly and secure manner; and to perform all related duties as assigned.

#### EXAMPLES OF DUTIES:

- Sweeps, mops, waxes, resurfaces and seals floors
- Vacuums rugs and carpets
- Dusts, washes and polishes furniture and woodwork
- Empties and cleans waste receptacles
- Washes windows, walls, sinks and fountains
- Cleans restrooms
- Cleans and washes cafeteria
- Polishes metalwork
- Fills paper and soap dispensers
- Turns out lights and secures area by locking doors, windows and gates
- Moves, arranges, sets up and takes down furniture and equipment for sporting and special events and meetings
- Cleans chalkboards and trays
- Stacks and stores furniture and equipment
- May transport goods from one location to another
- Sweeps sidewalks and curbs, and picks up debris from school grounds
- Operates buffers, vacuum cleaners, ladders and other custodial equipment
- May supervise student helpers
- May perform light maintenance tasks using hand tools
- Performs all related duties as assigned

#### MINIMUM REQUIREMENTS:

##### Knowledge Of:

- Methods, materials and equipment used in cleaning various types of surfaces and furniture
- Basic safety practices related to cleaning methods

##### Ability To:

- Maintain work schedules in performing tasks
- Perform light to moderate manual labor

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## **MINIMUM REQUIREMENTS:**

### **Ability To:** (cont.)

- Work without immediate supervision
- Understand and follow a work schedule
- Maintain cooperative working relationships with those contacted in the course of work.

### **Training & Experience:**

One year of work experience, preferably including some custodial work; or any combination of training and experience that could likely provide the desired knowledge and abilities.

### **Physical:**

Good physical condition as determined by pre and post employment inquiries and health reports.