



PITTSBURG UNIFIED SCHOOL DISTRICT

BUS DRIVER/TRAINER

CLASSIFICATION SPECIFICATION

DEFINITION:

Under general supervision; to safely drive a school bus or transportation vehicle over an assigned route in the transporting of students; to coordinate a safety program; to train new drivers and conduct refresher courses for current drivers; and to perform all related duties as assigned.

EXAMPLES OF DUTIES:

- Instructs District bus drivers regarding transportation policies and procedures
- Evaluates bus drivers and offers suggestions for improved performance
- Conducts safety and training classes for bus drivers
- Reads and explains legislation which applies to drivers
- Conducts training sessions for new drivers on bus regulations, state law and the Motor Vehicle Code
- Conducts behind the wheel training for new drivers
- Holds required instruction and classes for Bus Driver Certificate renewal
- Performs safety inspections and maintenance checks
- Drives a school bus or transportation vehicle over an assigned route in accordance with a time schedule
- Performs all duties of a school bus driver
- Instructs students on proper bus behaviors and emergency procedures
- Performs all related duties as assigned.

MINIMUM REQUIREMENTS:

Knowledge Of:

- Safe driving practices
- Provisions of the California Motor Vehicle Code and the Education Code applicable to the operation of vehicles in transporting school children
- First aide practices
- Record keeping procedures.

Ability To:

- Maintain accurate records and prepare correct reports
- Conduct classroom and behind the wheel training sessions
- Organize and conduct safety inspections
- Operate a school bus safely and efficiently
- Establish and maintain effective working relationships with students, the public and staff members.

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MINIMUM REQUIREMENTS: (cont.)

Licenses:

- Possess of a valid California Driver's License, Class II
- A California School Bus Driver's Certificate
- A First Aid Certificate issued by the American Red Cross or the California Highway Patrol
- A valid medical certificate approved by the Department of Motor Vehicles or the Federal Highway Administration of the U.S. Department of Transportation
- A School Bus Driver Training Certificate

Training & Experience:

Two years experience as a school bus driver; or any combination of training and experience that could likely provide the desired knowledge and abilities.

Physical:

Good physical condition as determined by pre and post employment inquiries and health record.