

Pittsburg Unified School District
DELAC Meeting – May 13, 2019

Present:

Foothill: Adriana Medina, Margarita Rodríguez, Guadalupe Magallón

Heights: Virginia Martínez, Martha Torres

Highlands: María Rosales

Los Medanos: Dulce Bernal, Evelyn Costacurta

Parkside:

Willow Cove: Silvia Portillo

Stoneman: Martha Carabantes

Marina Vista: Delia Medina

Hillview Jr. High: María Rosales, Martha Torres

Rancho Medanos JH: Adriana Medina, Mirtha Rivas, Elvia Gracían

MLK, Jr. High:

PHS: Vilma Carabantes, Mirtha Rivas, María Rosales, Martha Torres, María Magallón

Educational Services: Sandra Guardado, Lorena Asdourian

PUSD: Dr. Janet Schulze

Welcome and Introductions: Mrs. Rosales, president of DELAC, welcomed everyone and had the members introduce themselves.

Approval of Minutes: Minutes were reviewed by the members. Mrs. Magallón, from Foothill made the first motion to approve the minutes for the last meeting and it was seconded by Mrs. Bernal of Los Medanos. The members agreed to approve the minutes.

Meetings dates and Topics for 2019-2020:

Mrs. Guardado mentioned that the goal of today's meeting was to give input with regards to what topics they would like to see covered and discussed at next year's meetings. Mrs. Guardado distributed the draft of the dates for the meetings.

We have our meetings from 5:30 to 7:30 and usually on the first Monday of the Month. We have two meetings on Tuesdays that are also joined with DAC; these two meetings serve as meetings in which both committees give input regarding our LCAP and the Consolidated Application.

The first day of instruction for 2019/2020 school year will be on Wednesday, August 14th. Our first meeting is typically in October to give time for the process for sites to choose establish their ELACs, select their ELAC board and elect their DELAC representatives.

A member asked a question, How long can an ELAC Member be a DELAC representative? Mrs. Guardado stated that it depends on the committee's bylaws. The bylaws should outline the specific roles and responsibilities as well as the length of term for each elected position. Mrs. Guardado reminded the committee that there is a process that sites need to follow to notify and invite EL parents to nominate other parents and an election must be held to select the ELAC representatives. Normally, this process takes places in September.

Mrs. Guardado reminded the members that each site has the responsibility to establish an ELAC and must hold at least 4 meetings a year. They must discuss at minimum the following topics; Reclassification and Monitoring Criteria, Importance of School Attendance, be given the opportunity to provide input on Single Plan for Student Achievement (SPSA) and LCAP, Participate and give input regarding the Needs Assessment of EL Program and evaluation of Title 1 funds. Mrs. Guardado shared with the members that we are lucky to have strong parental

involvement and good representation in our ELAC meetings. The majority of our ELACs hold more than just the 4 required meetings due to the strong voice and desire from the members to meet more regularly.

Various members, Mrs. Dalia, Mrs. Virginia and Mrs. Magallon mentioned that they would like a more thorough training process for elected ELAC boards with regards to support to execute their role and expected responsibilities. They mentioned that this might increase parents feeling more comfortable with being willing to assume a leadership role.

Other members mentioned the importance of the role the Vice Principal/Assistant Principal has in ensuring that they have successful and active ELAC meetings. For some sites the other integral person is the Parent Liaison since they help make parents feel welcomed and supported.

A member asked, what is the composition of an ELAC? Who can attend the ELAC meetings? Another member also asked, do all the parents who attend have to be parents of ELs?

Mrs. Guardado explained that any parent can attend and be part of an ELAC meeting since they are public open meetings but the ELAC elective parents must be parents of current ELs and can have a parent of an RFEP student but the majority of the ELAC elected representatives should be parents of current ELs since the purpose of the ELAC is to discuss the function of our EL program and all of the services and supports that are in place for ELs. Mrs. Dulce Bernal shared that there is a benefit in having parents of reclassified students attend and be leaders in the ELACs since they can help provide input and share their experiences with the EL program.

A member asked, can a parent that does not have an English Learner at that particular school site attend meetings or be an elected representative? Mrs. Guardado reminded the members that any parent can attend the meetings, although it does not make sense that they would attend if they do not have a student that goes there. But, only parents of current students at that particular school site can be elected to be an ELAC representative.

Mrs. Guardado asked the members if they had any other topics that they want to make sure we discuss/cover next year.

Input was given from a number of members as possible topics that could get discuss next year.

Parent Volunteer Process – go over the requirements and clarify whether parents need to be fingerprinted and where they should go to complete the fingerprinting process and if they have to be renewed annually.

Negation Process – provide updates and discuss the impact it can have on our students

After school programs – expand the options at the sites more than just academic support. Consider adding more sports type related activities and make them more inclusive

Parental Involvement - discuss ways in which parents can help raise awareness and address the fact that CA is underfunding schools. Information on how to get involved regarding the Full and Fair Funding Act given that CA ranks 41st in per pupil spending.

ELAC Reports:

Foothill: No representative present to give update

Heights: Meeting scheduled to take place on Thursday, May 16, 2019

Highlands:

- Reviewed the reclassification criteria and the district process
- Administered needs assessment and provided members the opportunity to give input and provide input.
- Information regarding how to accurately read student's report card

Los Medanos: Mrs. Bernal and Mrs. Costacurta reported.

- No meeting held in the previous 2 months.
- School hosted a student carnival and a had a luncheon for parent volunteers
- Covered information regarding CAASPP examination

Marina Vista: Mrs. Medina reported.

- Meeting scheduled to take place on May 16, 2019.
- May 16 will also be Teacher's Appreciation Day
- Had a well-attended Movie Night

Parkside: No representative present to give update

Stoneman: Mrs. Carabantes reported

- Introduction of new school principal; Mrs. Jennifer Clark
- Discussed the importance school attendance and ways to improve attendance
- Two meetings were held within the time frame of the last DELAC meeting
- Parents were informed of upcoming ELPAC Summative administration

Willow Cove: Mrs. Portillo reported.

- Importance of School Attendance was discussed at last meeting.
- Reclassification criteria was reviewed with members.
- Update on the many upcoming school activities: Breakfast for the teachers, field-trips for students, Lion King musical and Aloha games.

Hillview: Mrs. Torres reported.

- Requested from Mrs. Leber the desire to have more workshops made available to them at the site regarding preparing their students to be college ready and how to apply for scholarships
- On May 10th we had a Teacher Appreciation Lunch
- Next ELAC meeting will be on May 28th
- On May 29th we will have a Parent Volunteer appreciation event

Rancho Medanos: Mrs. Gracián reported.

- Needs Assessment was administered
- Information regarding the state exams CAASPP
- Will have a Teacher's Appreciation Week

MLK, Jr. JH: No representative present to give update

PHS: Mrs. Rosales reported.

- In March, parents participated on the LCAP activity in which they provided feedback and gave input on the different services.
- In April, information regarding the college entrance exams (PSAT, SAT, ACT, AP exams) were covered.
- College/university entrance requirements were reviewed.
- Spanish teacher and club advisor of Latinos Unidos, attended meeting to thank the parents that help by attending the various events (Posada, Cinco de Mayo) which help raise money for student scholarships.
- Information was shared with parents regarding the available ESL classes offered by Adult Ed at the various sites (Rancho Medanos, Marina Vista, Los Medanos, and Hillview) as well as information regarding the Citizenship classes that are now available in person and online.

Mrs. Portillo of Willow Cove invited the members to a class on "How to Deal with Technology" scheduled to take place at 6:00 p.m. at Willow Cove on May 14th.

Dr. Schulze came in and said hello to everyone and invited them to the Board's Budget Sub Committee Meeting scheduled for Thursday, May 16th from 5:00 to 7:00. She encouraged the members to attend and learn more about school funding and our district's budget. Mr. Haria our Associate Superintendent of Business Services will be there to help provide the audience with information

Mrs. Guardado thanked all the members for their dedication at their schools and being great advocates for our students.

Meeting adjourned at 7:41 pm.