

**Pittsburg Unified School District
DELAC and DAC Meeting
February 13, 2018**

Present:

Foothill: Aidee Cisneros, Michael Allanic

Heights: Virginia Martínez,

Highlands: María Rosales, Donna Mays

Los Medanos: Evelyn Costacurta, James Marzan

Parkside:

Willow Cove: Rosa Vela, Silvia Portillo,
Andrea Smith

Stoneman: Martha Carabantes

Marina Vista:

Hillview JH: María Rosales

Rancho Medanos JH: Rosa Varela, Dora Rodríguez,
Pamela Butler Harris

MLK, Jr. JH:

PHS: María Rosales

Black Diamond High:

Ed Services: Eileen Chen, Shelley Velasco, Sandra
Guardado, Lorena Asdourian, Maria Gomez

2017- 2018 Consolidated Application Reporting (CARS) Eileen Chen: Refer to power point presentation. Mrs. Chen reviewed and explained the 2017/18 CARS.

DELAC continued with their meeting. 2/13/2018

Minutes Approval: Mrs. María Rosales mentioned that Lorena had sent the minutes by email. The members took a moment to read the minutes and then Mrs. Rosales asked the members to make a motion to approve the minutes. The first motion was made by Mrs. Dulce Bernal and then it was seconded by Mrs. Virginia Martínez. Everyone agreed to approve the minutes.

ELAC Reports:

Foothill: Mrs. Aide Cisneros reported the following information.

- A presentation and discussion about ELPAC exam.
- Strategies on how parents can help prepare their children. The information was presented by Mrs. Guardado.

Heights: Mrs. Virginia Martínez reported the following information.

- A presentation and discussion about the importance of school attendance.
- Training on math strategies so that parents can assist their children.

Highlands: Mrs. María Rosales reported.

- Shared the information about the DELAC Meeting of January 23rd.
- The next meeting will take place in March.

A member asked why meetings aren't being held monthly. Mrs. Sandra Guardado mentioned that each school is required have at least four meetings per year. Mrs. Rosales the representative from Highlands and our DELAC president commented that for the parents it is better to have it every month to stay informed.

Los Medanos: Mrs. Dulce Bernal reported the following.

- In the February Meeting there was a presentation on Restorative Justice and covered the three important components. This is the process that schools are using to reduce conflicts.

- The vice principal talked about the ELPAC and gave the parents the web page where the students can access the practice test. The exams will be in March. The explanation was similar to what we hear here in DELAC.

Parkside: No representative present.

Willow Cove: Mrs. Silvia Portillo reported.

- We have not had a meeting.
- On the 17th, 18th and 19th of January we had Vision Exams,
- On the 25th we had Art Night.
- Restorative Justice information

Stoneman: Mrs. Martha Carabantes reported.

- The January meeting was cancelled.
- The February meeting was postponed to the 20th of February.

Marina Vista: No representative present.

Hillview: Mrs. María Rosales reported.

- The next meeting will take place on February 15.

Rancho Medanos: Mrs. Dora Rodriguez reported the following.

- The Vice Principal shared information regarding the ELPAC exam. The information covered was very similar to the information received at DELAC meeting.

Mrs. Rosales mentioned that it is important that they shared the information and materials they receive at DELAC meeting with their members at their schools.

Martin Luther King, Jr.: No representative present.

PHS: Mrs. Martha Carabantes reported the following.

- Information about the ELPAC was covered and when the students will be taking the test.
- Presentation on Restorative Justice.

ELPAC Information:

Mrs. Sandra Guardado shared the ELPAC testing schedule. She mentioned that the schedule only included the elementary schools because they actually created a testing schedule that alters their instructional schedule on specific dates.

The Ms. Guardado explained that at junior high school and high school students who need to take the exam will have to take it during their classes, so they will miss some of their classes pending on the time they need to complete the exam. One member asked if it will affect their attendance and they would be marked absent. Ms. Guardado clarified that students will be excused from their classes. Administrators will keep lists to verify participation and make any corrections to attendance.

Mrs. Guardado explained that the testing schedule is for all 2nd – 5th graders since kinder and first grade are administered the test individually. The testing schedule is only three days because the students will be completing the Listening, Reading and Writing sections in small groups. The speaking section has to be completed in a one-on-one setting. The ELD teachers are the ones administering the first three sections of the test.

Mrs. Guardado shared ELPAC testing had started today at Foothill. She shared that today they completed the Listening section and the next day they are scheduled to complete the Reading and on the third day they will complete the Writing section. The Speaking section will be administered later once we have completed the majority of the testing (Listening, Reading, Writing) district wide.

A member asked if the test was a timed test. Mrs. Guardado explained that it was not a timed test that students could take all the time they need with the exception of the Listening since it is a recording and students only get to hear the recording once. The same member shared that she did not think that was fair and asked if that was the directive from the district or state. Mrs. Guardado stated that this was the test administration regulation from the state, the recording for the listening domain can only be played once.

Mrs. Guardado explained that this is the first year of administration (state-wide) and our primary goal this year it to encourage our students to do their best. Next year our students will be better prepared for the test and our schools will know what to anticipate with regards to testing.

Mrs. Guardado feels confident that ELPAC administration will go smoothly given that she personally trained all the teachers and administrators with regards to how to administer the test. She made sure she made them feel comfortable and prepared for their role of test examiners and will continue to provide them with support. To ensure that the test administration goes smoothly, she will be taking the time to visit the sites during their scheduled testing time to check in and provide any additional support.

A member shared that she was happy to hear that all 2nd – 5th graders would be tested with their ELD teachers because it will help them feel more comfortable. She also stated that she felt nervous about the younger kids (kinder and 1st grade) who will not get the same opportunity to be tested by their teacher. Mrs. Guardado reassured them that she is confident that the district test examiners will help the younger students feel comfortable as they take the test. Mrs. Guardado shared that they are all very caring individuals and the majority of the district test examiners are retired teachers who care about our students and are good at encouraging them to do their best. Mrs. Rosales emphasized the importance of teachers taking the time to encourage their students and how much of a difference their comments can make.

Dr. Schulze came in to say hello and the parents congratulated her for winning the Superintendent of the Year for the Region 6 Delta Chapter. Mrs. Bernal thanked her for all of her efforts and supports in making sure that our students and parents have the programs they need to help them be successful. Dr. Schulze expressed her appreciation and stated that she is proud to represent PUSD.

Mrs. Guardado asked the members if they had any request of topics or information they would like to see covered at future meetings. She asked if they would like to have LMC come make a presentation to them about all the technical careers programs they have available.

The next meeting will be on Tuesday, March 13th. The meeting was adjourned at 7:05