

Sample Direct Deposit Email Notification

You will receive an email similar to the one below, notifying you of your direct deposit.

Dear Employee,

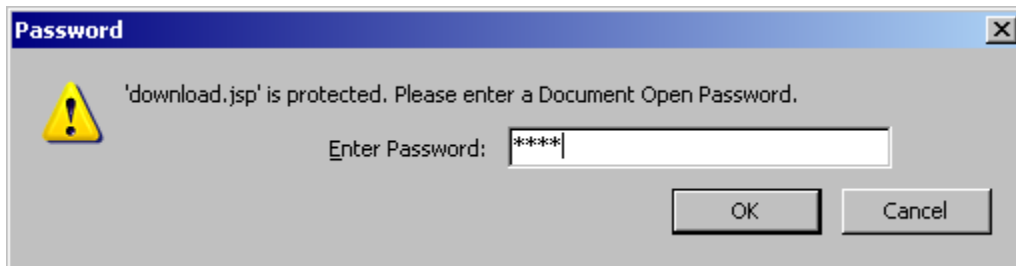
Attached, you will find your Direct Deposit Notification for the pay date of 2011-11-30. These funds will be available at your financial institution when they open for business on 2011-11-30.

To view the attached copy of your pay stub, please enter the last 4 digits of your social security number when prompted for a password.

This message contains a Portable Document Format (PDF) that requires Adobe Acrobat Reader. If you do not already have it installed, you may download a copy free from <http://www.adobe.com/products/acrobat/readstep2.html>

CONFIDENTIAL INFORMATION: This electronic message and any attachments are confidential and intended solely for the use of the person to whom it was addressed. Any other interception, copying, accessing, or disclosure of this message without the express authorization of the addressee is prohibited. The sender takes no responsibility for any unauthorized reliance on this message. If you have received this message in error, please immediately notify the sender and purge the message you received.

A copy of your check stub will be included as an attachment in the email that will require a password of the last four digits of your Social Security Number to open. Click on the attachment, and the following window will open. Enter the last four digits of your SSN and your check stub will open in Adobe.



Please view the sample check stub on the next page.

Advice Amount

\$2,572.28

Contra Costa County Office of Education, Pleasant Hill CA 94523-4215

Emp No	Employee Name		Location	Advice Date	Period Ending	Type	Advice No.		
			1700	11/30/2011	11/30/2011	MONTHLY			
Earnings	Rate	Days/Hrs.	Current	YTD	Deductions	Current	YTD	Emplr	Empr YTD
CLS 12 RET	31.9745	173.33	5,542.25	27,711.25	FICA CLASS	257.91	1,289.54	380.72	1,903.60
LGVT%M/C/P	7.6739		166.27	831.35	FICABALFWD		1,547.44		2,284.32
CELL PHONE	.2308		40.00	200.00	MEDICARE CL	89.04	445.20	89.04	445.20
CASH OP CL	19.4829		422.13	2,110.65	MEDIBALFWD		534.24		534.24
GR PAY FWD				37,023.90	MED FLEX-125	30.00	150.00		
					UNREIMB MED		180.00		
					AF 403(B)	1,833.33	9,166.65		
					TSABALFWD		10,999.98		
					AF 457(B)	250.00	1,250.00		
					457BALFWD		1,500.00		
					FIT	547.78	2,738.90		
					FITBALFWD		3,286.68		
					SIT	190.71	953.55		
					SITBALFWD		1,144.26		
					PERS UNTAXED	399.60	1,998.00	623.54	3,117.70
					PERSRDCL			129.40	647.00
					UNTX RET		2,397.60		
					UI CLASS			69.35	346.75
					WC CLASS			95.08	475.40
					OPEB CL%			114.97	600.18
					OPEB CL FLAT			15.00	75.00
					PRUD MGNT			25.46	127.30
					AF TXBALFWD		18.00		
					DEPOSITS:				
					DIR DEPOSIT	2,572.28	12,861.41		
					WELLS FARGO BANK NA				
Leave	Beginning	Earned	Used	Balance	YTD Earned	YTD Used	Withholding Allowances		
SICK CLASS	188.6000			188.600	96.00	26.00	Filing Status	Exemptions	Extra Amount
VAC	169.6600			169.660	176.00	98.00	Federal	S	0 \$.00
							State	S	0 \$ 50.00
							Advice Total		
							Type	Current	YTD
							Taxable Pay	3,657.72	18,288.60
							Gross Pay	6,170.65	67,877.15
							Deductions	3,598.37	39,600.04
							Net Pay	2,572.28	12,861.41

EDD

Contra Costa County Superintendent of Schools
77 Santa Barbara Road
Pleasant Hill CA 94523-4215

Forwarding Service Requested

