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SACS Account Code Structure – Quick Reference

**01 - 9500 - 1110 - 1000 - 102 - 0 - 612 - 4300**  
**a      b      c      d      e      f      g      h**

- a. This 2-digit field indicates the *Fund*, i.e. 01 is the General Fund.
- b. This 4-digit field indicates the *Resource*. Identifies WHERE the money came from, the grant or entitlement.
- c. This 4-digit field indicates the *Goal*. Identifies WHO is being served. Examples are Regular Education or Special Education.
- d. This 4-digit field indicates the *Function*. Identifies WHAT you are doing. Examples are Administration, Instructional, Maintenance and Operations, and Child Nutrition.
- e. This 3-digit field indicates the *Site*. Examples are Heights, Adult Education, and Administration Office.
- f. This 1 digit field indicates the *Project Year* in which the grant or entitlement was received.
- g. This 3-digit field indicates the *DUO (District Use Only)* or management field. Examples are Principal, Special Projects, Business Services, and LCAP Actions & Services.
- h. This 4-digit field indicates the *Object*. Identifies the type of ITEM or service that is being purchased or received. Examples are Salaries, Benefits, Supplies, and Equipment.