

## **Board Meeting Agenda (Wednesday, August 7, 2019)**

### **Members present**

Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **Members absent**

Laura Canciamilla

#### **1. Opening Items - 5:00 PM**

##### **1.01 Call To Order**

Call to order at 5:00 p.m.

##### **1.02 Public Comment On Closed Session Agenda**

None.

#### **2. Closed Session**

##### **2.01 Closed Session Agenda (Ms. Tamondong-Bradley)**

#### **3. Recall to Open Session - 6:30 PM**

##### **3.01 Recall to Open Session at 6:43 p.m. with the Pledge of Allegiance**

##### **3.02 Agenda Reorganization**

None.

#### **4. Closed Session Report / Action**

##### **4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Tamondong-Bradley)**

Ms. Tamondong-Bradley reported the Personnel Actions were approved as presented.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

Ms. Tamondong-Bradley announced that as the result of a positive evaluation, the Governing Board of Pittsburg Unified School District has voted and approved the extension of the contract for Superintendent, Dr. Janet Schulze, for another year and increase in pay in salary up through June 30, 2022. In addition, approval of the addendum of agreement of employment.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

Action to accept resignation for employee #1164, effective July 31, 2019.

Ms. Tamondong-Bradley announced that per the recommendation of Superintendent Dr. Schulze, the Board approved the appointment of Ms. Indira Kumar as Vice Principal at Rancho Medanos Junior High School.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries 4/1

Ms. Kumar thanked the Board and District for the opportunity and expressed her excitement to being her new position in PUSD.

##### **4.02 Litigation [as applicable]**

Dr. Schulze announced the Board approved the mediated settlement agreement for OAH Case Number 2019050666.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

## **5. Comments**

### **5.01 Public Comments: Items Not on the Agenda**

Public Comment: David Vincent, Sheet Metal Workers Local 104 member, expressed his concerns regarding the Highlands HVAC construction project. He shared his concerns with the Board and asked the District to follow up on the issues brought forward.

Public Comment: Robert Hansen, Sheet Metal Workers Local 104 member, expressed his concerns around safety and compliance of the contractor responsible for the Highlands HVAC construction project. He asked the Board and District to look into the issues brought forward.

Mr. Smith shared that two Board members are involved in the Facilities Subcommittee and will look into the issues brought forward.

### **5.02 Superintendent Comments (Dr. Schulze)**

I want to thank the Board and the community, it has been an honor to serve the community here in Pittsburg. I was at an event and someone pointed out to me that I am now the longest Superintendent since Sal Cardinale and it's an honor because I know about the legacy that he had. I'm going into my sixth, now being here five years, I want to thank the Board, the community and the team that we have here in Pittsburg for all of the wonderful work that we are doing in service of our students. It is that time of year, we are getting ready for the start of school. It has been a fun week releasing teachers back in our Week of Welcome where teachers can attend professional development if they choose. Teachers describe it sort of like getting your toe in the water before entering the pool slowly versus diving in. We have all of our scholars in front of us on Wednesday, five days from today will be the first day of school. We have our new teachers joining us on Friday, our new teachers to Pittsburg, that will be really exciting. It is a fun event to welcome them and to be excited about the quality of professionalism in Pittsburg Unified School District, it's just impressive. Our teachers officially report back on Monday, they have professional development and also a day to work in their classrooms and on Wednesday, August 14<sup>th</sup>, will be the first day of school. It will be great to see everyone and it will be the best year ever.

### **5.03 Board Member Comments (Trustees)**

Mr. Woolridge - I read an article and went to a training and it inspired me to bring a resolution to the Curriculum Committee regarding having a hundred percent graduation rate. What the speaker argued is that anything below 100% is an equity access issue and in our schools today, we should be providing equity and access. We celebrate the 96% but we have to understand that there is more to be done until there is 100%. I got to meet with a trustee and we have been crafting a 100% graduation rate resolution that I want to bring to the Curriculum Committee for us to look at the possibility of it and bring it to the Board after that.

Mr. Miller – I would like to thank our Superintendent for the service that she has given us for the last five years, which I think has been outstanding.

Mr. Smith - Last week had a 2x2 subcommittee meeting with the City and I will share some of the highlights, one of them being the Shimonoseki trip the high school students will attend. Also, the officers are ready to begin the first day of school to be present around our schools, in today's world, we need that and we appreciate them being able to be there. On another note, all of the Board members called the new teachers who are new to Pittsburg to welcome them and to thank them for coming to the District and educating out scholars, a lot of them were surprised to have a Board member call them to welcome them and we received various reactions.

Dr. Schulze – I was thinking about what the two gentlemen said and I appreciate them coming in. I know we have students and families in our audience, our school district, whenever we do any kind of construction, it is incredibly highly regulated and we absolutely will look into these things and follow up. Please know that we have a lot of regulations and inspectors and things that have to happen any time we have to anything in our schools. We do follow all of those things and will certainly look into those comments and follow up. Mr. Haria and Mr. Scott are the people who oversee all of

that and I just want to let all know that we will follow up. Please know that there are lots of oversights and inspections that have to happen whenever we have to do anything in any of our buildings, especially our schools. We have to oversee even when we use some cleaning solutions in our schools and we will follow up. We certainly appreciate them coming and we will follow up as well.

Mr. Arenivar – I would like to piggyback on that and add that when someone speaks at the beginning of the meeting we are not allowed to answer their questions, we can follow up on it but if it is not on the agenda we cannot respond to it. We can follow up after the meeting but not answer during the meeting.

Mr. Smith – Thank you for your comments also. Thank you Mr. Arenivar for clarifying that, so the community can understand why we cannot answer.

## **6. Information / Reports / Discussion**

### **6.01 Presentation: Students and Staff Traveling to Shimonoseki, Japan, Sister City Program, August 2019 (Mr. Molina)**

Mr. Molina introduced the five students and two staff members who will travel to Shimonoseki, Japan. He mentioned that this is the fifth year students have traveled to Japan for the Sister City Program in collaboration with the City of Pittsburg. He stated that this year, there District received the best applications from students in the entire five years and is proud to see the students go on such a wonderful trip.

The students attending are Lauren Lemire, Ceclilia Aguilar-Warner, Maria Michel-Martinez, Julian Yayoshi and Jorge Guzman. District chaperones are Felicia Bridges, Principal and Brian Wilson, Principal.

Mr. Molina shared that selection was a difficult process because it is highly competitive.

Mr. Smith asked students if this was their first time on an airplane, traveling out of state and out of the country.

Ms. Gonzales, student Board member shared that she attended the trip three years ago. She shared her experience with the students and advised them to try all of the food, have fun and visit a 7-11. She expressed her excitement to hear their stories when they return from the trip.

Dr. Schulze agreed with Ms. Gonzales about students visiting a 7-11. She shared that last year, she attended the trip as a chaperone and had a great experience and enjoyed the hospitality of the host families and experiencing Japanese culture. Host families are selected by the city of Shimonoseki. She shared that she is excited to hear back from the students when they return and present their experience to the Board.

Mr. Smith thanked the students and families for attending the Board meeting.

### **6.02 Renewal - Western Governors University - Student Teaching Letter of Agreement (Ms. Tamondong-Bradley)**

Ms. Tamondong-Bradley presented the renewal MOU agreement with Western Governors University.

Mr. Woolridge asked if the agreement is specific to Special Education or if it for general student teacher assignments.

Ms. Tamondong-Bradley shared the agreement is for student teachers in general for any classroom.

### **6.03 Renewal - Memorandum of Understanding Between the Workforce Development Board of Contra Costa County and One Stop/America's Job Center of California Partners for the 2019-2020 School Year (Mr. Molina)**

Mr. Molina presented the renewal MOU to the Board and mentioned that Mr. Lockwood shared this program last Board meeting during the presentation of the Adult School programs.

### **6.04 Renewal - Contract with Contra Costa County Mental Health (CCCMH) for the 2019-2020 School Year (Ms. Watson)**

Ms. Watson shared the renewal contract which will provide mental health counseling services for Special Education.

#### **6.05 Purchase of Materials and Installation for Roof Access for Willow Cove Elementary School (Mr. Scott)**

Mr. Scott shared the project brought forward to the Board is to provide ladders to correct safety issues on the roof at Willow Cove Elementary School. He shared the previous contractor did not provide safety ladders.

Mr. Smith stated that he appreciated the picture pointing out the five access points on the roof.

#### **7. Consent Items**

##### **7.01 Minutes for July 24, 2019 - (Dr. Schulze)**

Resolution: Approval of the July 24, 2019 board minutes.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

##### **7.02 Memorandum of Understanding between Classified Administrators of Pittsburg Schools (CAPS) and Pittsburg Unified School District (PUSD) (Ms. Tamondong-Bradley)**

Resolution: Staff recommends the Board approve the MOU between CAPS and PUSD, providing CAPS Supervisory with a Masters/PhD Stipend.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

##### **7.03 Agreement between San Francisco State University and Pittsburg Unified School District for Special Education Intern Teachers (Ms. Tamondong-Bradley)**

Resolution: Staff recommends the Board approve the Interagency Agreement between San Francisco State University and Pittsburg Unified School District.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

##### **7.04 Renewal Memorandum of Understanding between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for EdTech Teacher Support Provider (Ms. Tamondong-Bradley)**

Resolution: Staff recommends the Board approve the EdTech Teacher Support Provider MOU renewal with PEA and PUSD.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

##### **7.05 Renewal Memorandum of Understanding between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for Mentor Teacher Support (Ms. Tamondong-Bradley)**

Resolution: Staff recommends the Board approve the Mentor Teacher MOU between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD).

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

##### **7.06 Memorandum of Understanding between CalState East Bay and Pittsburg Unified School District (PUSD) (Ms. Tamondong-Bradley)**

Resolution: Staff recommends the Board approve the Memorandum of Understanding (MOU) between CSU East Bay and Pittsburg Unified School District.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**7.07 Renewal - Agreement between Pittsburg Adult Education Center and National Asian Pacific Center for the 2019-2020 School Year (Mr. Molina)**

Resolution: Staff recommends the Board approve the renewal Agreement between Pittsburg Adult Education Center and National Asian Pacific Center for the 2019-2020 school year.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**7.08 Renewal - Contract between Community Options for Families & Youth, Inc. and Pittsburg Unified School District for the 2019-2020 School Year (Ms. Watson)**

Resolution: Staff recommends the Board approve the renewal of the contract with Community Options for Families & Youth, Inc. (COFY) for the 2019-2020 school year.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**7.09 Renewal - Contract between Pawar Transportation and Pittsburg Unified School District for Transporting Special Ed Students for the 2019-2020 School Year (Mr. Belasco)**

Resolution: Staff recommends the Board approve the contract with Pawar Transportation to transport student(s) to and from school for 2019-2020 school year.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**7.10 Renewal - Contract between Zum Services, Inc. and Pittsburg Unified School District for Transporting Special Education Students for the 2019-2020 School Year (Mr. Belasco)**

Resolution: Staff recommends the Board approve the contract with Zum Services, Inc. to transport Special Education student(s) to and from school for 2019-2020 school year.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**7.11 PROCEDURAL: Approval of Consent Agenda**

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**8.01 ROLL CALL: Resolution Number 19-03, Renewal Contract (CSPP-9053) with the California Department of Education for Child Development Services for the 2019-2020 School Year (Ms. Chen)**

Staff recommends the Board approve Resolution Number 19-03, renewal contract with the California Department of Education for Child Development Services for Early Childhood Education.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8.02 ROLL CALL: Resolution Number 19-04, Renewal Contract (CPKS-9008) with the California Department of Education for Child Development Services for the 2019-2020 School Year (Ms. Chen)**

Staff recommends the Board approve Resolution Number 19-04, renewal contract with California Department of Education for Child Development Services for Early Childhood Education for the 2019-2020 school year. This Support Contract provides \$10,000.00 of income for the Literacy Program for Preschoolers.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **8.03 ROLL CALL: Resolution #19-05 - Teacher Consents (Ms. Tamondong-Bradley)**

Staff Recommends that the Board Approve Resolution #19-05, allowing a teacher to teach Subject Matter Classes outside of their credential area.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

Mr. Smith asked if computer and woodshop teachers have the knowledge to teach those subject classes. He asked if teachers who teach those subjects are screened for their knowledge of the subject and safety protocols.

Mr. Oshodi stated that teachers who teach computer and woodshop classes have been approved to teach the subjects. He clarified that the need for the approval is because those subjects aren't associated to a specific teaching credential. The teachers hired to teach those specialized subjects have been approved and the Human Resources department makes sure they meet the requirements.

### **8.04 Renewal - Contract with Department of Rehabilitation (DOR), Workability II Program for Pittsburg Adult Education Center (PAEC) for 2019-2022 school year (Mr. Molina)**

Staff recommends the Board approve the contact with Department of Rehabilitation (DOR) for Pittsburg Adult Education Center for the 2019-2022 School Year.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **8.05 Variable Term Waivers (Ms. Tamondong-Bradley)**

Staff recommends board approval of the Variable Term Waivers (VTW) for Anel-Janeth Nicholas, Violeta Trujillo, and Alexandra Cruz.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **8.06 Memorandum of Understanding between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for Preschool Workday and Schedule (Ms. Tamondong-Bradley)**

Staff recommends the Board approve the Preschool Workday and Schedule MOU between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD).

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **8.07 Acceptance - Memorandum of Understanding (MOU) between Contra Costa County Office Of Education (CCCOE) and Pittsburg Unified School District (PUSD) for the ROP Programs for 2019-2020 School Year (Mr. Molina)**

Staff recommends the Board approve the Memorandum of Understanding between CCCOE and PUSD for the ROP programs for 2019-2020 school year.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8.08 Renewal - Contract between The Speech Pathology Group, Inc. (SPG) and Pittsburg Unified School District for the 2019-20 School Year (Ms. Watson)**

Staff recommends the Board approve the increase to the contract with The Speech Pathology Group, Inc. for the 2019-2020 school year.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8.09 Acceptance of the RFP Results with Konica Minolta Business Services and MRC Smart Technology Solutions for New Copiers/Printers and Managed Print Services (Mr. Glass)**

Staff recommends the Board accept the results of the Requests for Proposals (RFP) for a new copier/printer agreement, as well as one for Managed Print Services.

Motion by George Miller, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8.10 Change Order No. 2 - Agreement with McCracken & Woodman for Highlands Elementary School HVAC Equipment Replacement Project (Mr. Scott)**

Staff recommends the Board approve the Change Order No. 2 for added services for McCracken & Woodman for the Highlands Elementary School HVAC Replacement Project.

Motion by Alexa Gonzales, supported by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**8.11 Change Order No. 3 - Project Built, Inc. - Highlands ES HVAC Equipment Replacement Project (Mr. Scott)**

Staff recommends the Board approve Change Order No. 3 to Project Built's contract for the HVAC Equipment Replacement Project at Highlands Elementary School.

Motion by George Miller, second by Alexa Gonzales, supported by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

Mr. Arenivar asked if this project was related to the comments made during Public Comment.

Mr. Scott answered that this project is related to the item referenced during Public Comment.

Mr. Arenivar asked for follow up on the issues brought forward to ensure the safety of students in the District.

Mr. Scott replied that the incident mentioned did occur but an abatement team was dispatched the following day to remedy the issue. The classrooms were closed for two days, there was testing done, the classrooms were cleared and the issue was resolved.

Mr. Scott added that there were inspectors on site monitoring the situation as well as a consultant to make sure the situation was resolved.

Mr. Woolridge asked Mr. Arenivar and Mr. Miller to follow up on this as the topic is due to be discussed during the next Facilities Subcommittee meeting on August 8th.

**9. Communications**

None.

**10. Board Requests**

**10.01 Information Requests**

Ms. Gonzales asked for follow up information regarding the installation of the new cameras and where they were located at PHS.

Ms. Gonzales asked for an update and next steps of the A.L.I.C.E training provided to staff.

Dr. Schulze shared that the District will share the training schedule with the Board and Student Board member. The training is in partnership with the Pittsburg Police Department which consist of police officers will train staff.

**10.02 Agenda Requests**

Mr. Woolridge asked for an update on the high school P.E. waiver process to be provided during the next Curriculum Subcommittee meeting.

**11. Next Board Meeting / Future Events / Adjournment**

**11.01 Next Regular Board Meeting - August 21, 2019**

Meeting adjourned at 7:32 p.m.