

PARCEL TAX OVERSIGHT COMMITTEE MEETING



MEETING MINUTES

DATE: Monday, February 4, 2019

TIME: 6:00 PM – 7:30 PM

LOCATION: Training Room, Site Support Service Center, 3200 Loveridge Rd., Pittsburg CA

▪ Attendee Names

- Alan Glass – Committee Member
- Greg Strom – Committee Member / Coordinator of Athletic Program
- Larry Scott – Committee Member / Director of Facilities
- Keanonani Aquino – Hillview
- Helidoro Moreno, Jr. – Willow Cove
- Alma Rodriguez – Stoneman
- Kevin Tanner – Martin Luther King, Jr.
- Bruce Wolf – Highlands
- Diane Klaczynski – Hillview Music / Band Teacher
- Jennifer Martinez – PHS Music / Band Teacher
- Liza Bautista – Facilities Specialist

▪ Attendees Not Present

- Dr. Janet Schulze - Superintendent
- Gail McCree – Rancho Medanos

1. Introductions of District staff and Committee Members

- Alan introduced Larry Scott – Cabinet level oversight person / Alan's boss. Staff and committee members introduced themselves, some members were not able to come.

Alan asked: Why interested to be a member in the Parcel Oversight Committee?

- One parent said: Have 2 daughters with the District, and he was a graduate with PUSD. Great options for athletics, sports, and music

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- Kevin: Less art and music program with the school and recently coming back which is good. Something that needs to be
- 6th grade – accessible to music and the daughter did not have that came from a music background. What Ms. Kay had done with Hillview for her music program?
- Another parent stated: They have 3 kids, important that the kids succeeds at school and kids likes music and engaged in music. This family is into music... to help Stoneman elementary to get what the kids needs to be involved and immersed in music.

2. Public Comments

- None

3. Purpose of Committee

- Pittsburg as a community is very supportive of the Pittsburg Unified School District. ...We can continue as long as we have the support from the community.
- Measure S is a parcel tax that provides the school district with a reliable, local source of funds for art, music, and athletics. Measure S will replace the parcel tax approved by voters in 2008. It will last for 7 years and requires 2/3 voter approval. This allows the district to develop a comprehensive music program where teachers ensure students have the opportunity (bullet points). Arts is not only for painting but also for

4. Establish By-Laws

- In Draft and has to be reviewed

5. Brown Act (we are a public agency)

- Alan is presenting a power point. ... Committee to review all expenditure done by parcel tax fund.
- Briefed: As a committee, it is not their responsibility to dictate how the money should be spent. Posted on District's website 72 hours prior to the meeting. The agenda needs to have the list of topics discussed. Generally, committee members may not discuss what is *not* included on the agenda, with caveat - on new or old business as long as it is related to the parcel tax committee. If you have been in the Board meeting, the commenter have only 3 minutes limit to talk. Committee may not respond to any public criticism. Meetings can have a closed session however, we don't have one in here because we don't meet the criteria for any sensitive matter. Committee members are prohibited from talking to each other, they are

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to wait for all to be present and discuss. Alan is not in the committee, he is the facilitator.

Code and law: We will never get to this point; however, we can see the liabilities are, even the grand jury violated... in violation of Brown Act. If you have information need to share in the meeting and you opted not to, it is technically considered a misdemeanor.

- There is money allocated for the athletics (sports), arts and music
- Art Program: The elementary students still do art in their class. The intent is to develop this program, a curriculum program to expand art, including music curriculum for the elementary school program and athletics for after school program.
- Cabinet spoke at their meeting about showcasing the Art program. Partnering with the City of Pittsburg with a plan to designate a facility in downtown Pittsburg for performances, plays, concerts, music and art.
- After School Program: Fund for sports like basketball, soccer, volleyball
- Facilities department is aboard because the Director of Facilities is involved in the cabinet meetings, and in the two-by-two meetings with the City for the District and that Mr. Larry Scott is overseeing budget and finance
- Art is more than drawing.
- Superintendent wants to start this year to bring everything up to par for the elementary school students to benefit from the program
- Planning for the music program: Chairs, music stands and other furniture were ordered. These expenditures will be presented at the next meeting. PHS has more than 250 members in their marching band. The program is for elementary students. This will help them prepared and poised for middle school expanded and enhanced art and music program that they will benefit from.
- Repair and sanitation program – end of this month. Waiting on the budget portion to be presented in the next meeting. \$1.8 M in the parcel tax. Each year approx. \$1.3M; there are some carry over from previous year. At the end of the school year, there are instruments that need to be cleaned, like mouthpieces. There are also instruments that are scratched and dented. All of these are being accounted for and inventoried.
- 325 recorders will be ordered – schools will get their instruments replenished

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- The committee can make suggestions how to spend the money but *not to dictate* the District how to spend this fund
- Term: “FTE” – Full-time equivalent
- Miss Jennifer Martinez (PHS Band Director) introduced.
- Measure S that was 2016, asked if this fund got spent? Alan will be bringing a report that shows the expenditure. Clean record of inventory. \$100,000 for the PHS Band, for their equipment, periodically, Mr. Strom is giving Alan where the funds were allocated. Primarily it was discussed with Mr. Strom: uniform, equipment, supplies and the fund program were minimal. Majority of that money towards the association fees. 400k for athletics is for ES. There is a curriculum program for art showcase the art program. After school program – were funded by this program.
- Ms. Martinez: they made sure that it is cleaned and maintained. When instruments are re-issued they are not assigned to the same students, so it is properly maintained and cleaned.
- Mr. Glass: One (1) meeting per quarter. Next meeting in April 2019, meeting to occur quarterly. Mondays are good. Light dinner will be provided. It is asked to be held at 6:00 PM, Monday. It is requested that all will attend promptly Alan will send the invite to all in this committee for this meeting.
- Goal: School District by nature is transparent. It will be communicated to this committee where we’re at, what we’re doing, how the money is being spent as well as plans for future expenditure.
- We can have the band coordinator, music coordinator to attend this meeting as well.

6. Old Business

- No old business

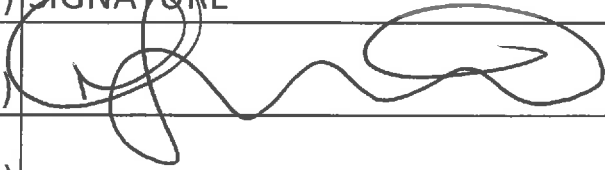



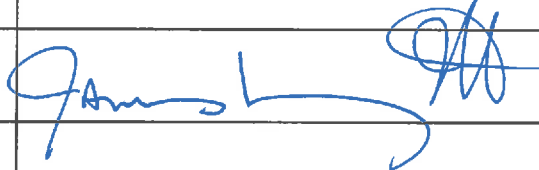

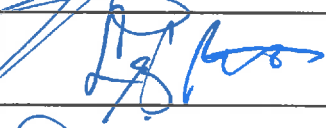
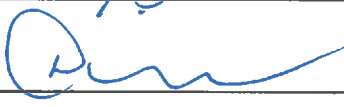
7. New Business

8. Adjourned 7:30 PM

SECRETARY APPROVAL:
(Signature & Date)

Liza Bautista, Facilities Specialist 2.04.19

PARCEL TAX OVERSIGHT COMMITTEE
 PUSD Site Support Services Center, 3200 Loveridge Road
 February 4, 2019, 6:00PM

	NAME	(Site Representing)	SIGNATURE
1	Keonani Aquino	(Hillview)	
2	Gail McCree	(Rancho Medanos)	
3	Helidoro Moreno, Jr.	(Willow Cove)	
4	Alma Rodriguez	(Stoneman)	
5	Kevin Tanner	(Martin L. King Jr.)	
6	Bruce Wolf	(Highlands)	
7	Dr. Janet Schulze		
8	Larry Scott		
9	Alan Glass		
10	Greg W. Strom	PUSD Athletics Coordinator	
11	Liza Bautista	Facilities Specialist	
12	Diane Klacynski		
13	Jennifer Martinez		
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