



ADDENDUM NO. 1

September 26, 2018

**To the Contract Documents for the
Highlands Elementary School
Window Replacement-In-Kind**

PROJECT: Highlands Elementary School Window Replacement In-Kind Project

DATE: September 26, 2018
4141 Harbor Street
Pittsburg, CA 94565

OWNER: Pittsburg Unified School District
2000 Railroad Avenue
Pittsburg, California, 94565

DSA FILE NO.: 7-36
DSA APP. NO.: 01-116526

TO ALL BIDDERS:

This Addendum forms a part of the Contract and modifies the Contract Documents. It is intended that all work affected by the following modifications shall conform with related provisions of the Contract Documents, including the original drawings and specifications. Modify the following items wherever appearing in any drawings or sections of the specifications. Acknowledge receipt of all Addenda in the space provided on the Bid Form and Proposal. Failure to do so may subject bidder to disqualification.

CHANGES TO THE SPECIFICATIONS PROJECT MANUAL:

1. **Item No. PM-1**
Reference: Section 00 11 16 – Notice to Bidders
Description: Delete Paragraph 16 in its entirety from this Spec. Section. The Project Stabilization Agreement will only be applicable if the lowest responsive, responsible bid is more than \$1,000,000.00.

2. **Item No. PM-2**
Reference: Section 00 21 13.1 – Bidder Information and Forms
Description: Add the attached Final Project Completion Reporting Requirements instruction document for Proposition 39 funding.

3. **Item No. PM-3**
Reference: Section 00 41 13 – Bid Form and Proposal
Description: At Paragraph 2, Allowance, change the amount of the Allowance to be **\$25,000.00** in lieu of the specified \$50,000.00.

4. **Item No. PM-4**
Reference: Section 00 72 13 – General Conditions
Description: At Article 15.2.1.5, change the number of days shown in the chart for the month of January to be **11**, the month of February to be **10**, the month of March to be **10**, then month of April to be **6**, the month of May to be **3**, the month of June to be **1**, the month of September to be **1**, the month of October to be **4**, the month of November to be **7** and the month of December to be **10** in lieu of what is currently specified. The days for the month of July and August shall remain as specified.

5. Item No. PM-5

Reference: Section 01 11 00 – Summary of Work

Description: Add Paragraph 1.12, Project Coordination, to this Spec. Section. Paragraph 1.12 shall state - The successful bidder will be required to coordinate the work of this Contract, as per Article 8 of the Contract General Conditions, with the successful bidder on the Highlands ES – HVAC Equipment Replacement Project at each one of the Classrooms where the existing HVAC Wall Units, and the existing ductwork soffits, are being removed. Note that the new windows cannot be furnished & installed, at these locations, until such time as the successful bidder on the Highlands ES – HVAC Equipment Replacement Project has begun their work and removed these HVAC Wall Units and the existing ductwork soffits. The work of the successful bidder, on the Highlands ES – HVAC Equipment Replacement Project, will not begin until 06/10/19. All other work, under this Contract, may proceed as scheduled.

CHANGES TO THE DRAWINGS:

1. Item No. DWG-1

Reference: Sheet T1 - COVER SHEET/ DRAWING INDEX

Description: Modify: **Scope of Work Item 3** to read “Accessible parking upgrade”. Omit reference to Restroom upgrade. (Field conditions show existing Student restroom stall partitions are code compliant).

2. Item No. DWG-2

Reference: Sheet A4.02 – EXISTING ENLARGED STUDENT TOILET ROOM PLANS AND ELEVATIONS

Description: Delete: Partition call-out at Existing Student Restrooms on 1/A4.02

PRE-BID RFI's:

1. RFI No. 01 Question Contractor asked if dedicated “conex” type locked storage container(s), on site within the Contractor’s locked lay down area, will be acceptable in lieu of using a bonded & insured storage facility for progress payment on materials.

RFI No. 01 Response It was determined that this request is acceptable so long as the Contractor’s Insurance Policy provides adequate coverage for this storage method and location.

ATTACHMENTS:

- Prop. 39 Instructions (1 Page)
- Pre-Bid Conference & Walkthrough Sign-In Sheet (1Page)
- Pre-Bid Conference Agenda (2 Pages)

END OF ADDENDUM

Proposition-39

Highlands Elementary School – Window Replacement In-Kind Project

Final Project Completion Reporting Requirements: A Look Ahead!

Contractor Responsibilities:

As a summary, these key bullet points, per the outline above, should be added to the required scope of your installing contractor, and in the case of in-house implementation, your facilities and maintenance staff.

Documents to be Submitted to Alan Glass, PUSD District Representative, upon Close-Out of EEP Project Scope

- ❖ **Contracts:** Copies of all contracts, including milestone dates, total contract amounts, scope of work, etc.
- ❖ **Bill of Materials:** Complete records of Bill of Materials. These need to be separated by measure type and the facility at which the installation is located.
- ❖ **Invoices:** Specific to each measure, a detailed invoice listing equipment, parts, components and/or any other appurtenance related to the complete installation of the related measure.
- ❖ **Amendments (aka Change orders):** Documented changes to scope of a measure from the scope originally submitted to the CEC in the Energy Expenditure Plan. If one thing was specified, and the contractor installs something different, document the reason for the change and why, even if there is no change in cost!
- ❖ **Change Orders:** (see Amendments!)
- ❖ **Specifications and Cut Sheets (aka submittals):** It is extremely important to properly document the manufacturer's rated performance of any equipment/components installed, given its potential relationship to overall system performance and savings.
- ❖ **Inspection and Commissioning records:** Provide any and all documentation related to the start-up and commissioning of mechanical and electrical (lighting) systems.
- ❖ **Photographs:** Photo documentation of ALL systems and system components is required, using judgement for common parts; all HVAC systems should be photographed (eg. each packaged unit), but photos of samples of components (light fixtures, lamps, ballasts, controls, etc.), as typical throughout an installation, are appropriate.



Pre-Bid Conference & Walkthrough Sign-In Sheet

Date: 09/19/18 @ 2:00 PM

Highlands ES – Window Replacement In-Kind Project

Print Name	Signature	Company Name	Email Address	Phone #
David Abono		WATHOMAS	bids@wathomas.net	925-228-7600
Kirk Beckstead		Project Built Inc.	Kirkeprojectbuiltinc.com	415-505-6083
LUCAS SILVEIRA		E.F. BRETT	lucas@efbrett.com	415-524-8351
ADAM SANCHEZ		MARVIN COLLINS CONST.	adam@marvincollinsconstruction.com	510-741-2100
Wicky Prior		August-Jaye	info@augustjaye.com	707-766-0927
Frank P		Pinguelo CONST	Pinguelo@castles.com	707-864-3003
Michael Rodriguez		PUSD	mrodriguez@pittsburg.k12.ca.us	525-2222
Roman Aurezliy		H+I	roman@nometechnologie.com	(416) 847-5144
Joseph Kim		USS CAL	joseph@usscalbuilders.com	714 703 6565
Chris Gallup		PUSD	cgallup@pittsburg.k12.ca.us	925-878-5642
E. KEITH HOLTSLANDER		PUSD	KHOLTSLANDER@PITTSBURG.K12.CA.US	925-473-2428
Liza Bautista		PUSD	LBAUTISTA@PITTSBURG.K12.CA.US	925.473.2448
James Larry Scott		PUSD	lscott@pittsburg.k12.ca.us	925.473.2438



Pre-Bid Conference

09/19/18 @ 2:00 PM – Highlands ES

Highlands ES – Window Replacement In-Kind Project

- I. Welcome and Introductions
- II. Sign-In Sheet
- III. Review Schedule for Bid
- IV. Bid Set of Contract Documents
- V. Deadline for Bid Questions
- VI. Addendum/Addenda
- VII. Questions
- VIII. Site Tour

Adjourn

Highlands Elementary School Window Replacement In-Kind
Pittsburg Unified School District
Mandatory Pre-Bid Conference & Walkthrough

AGENDA

I. Introduction of Project Team Members:

Those present:

Larry Scott – PUSD Director of Facilities Planning & Management
Keith Holtslander – PUSD Project Manager, Facilities Planning & Management
Chris Gallup – PUSD Project Inspector
Liza Bautista – PUSD Facilities Specialist
Rebecca Guarda – Project Architect, Plum Architects

II. Schedule:

- A. September 28, 2018: Pre-Bid RFI's due by 5:00 PM
- B. October 04, 2018 2:00 PM: Bids Due**
- C. October 25, 2018: Notice of Award
- D. November 13, 2018: Notice to Proceed
- E. February 11, 2019: On-Site Construction Work Start
- F. August 02, 2019: On-Site Construction Completion
- G. September 06, 2019: Contract Completion

III. Requirements of the Bid:

- A. Preparation of Bid Forms – Complete all bid forms, the bids must be signed in the name of the bidder, submitted in sealed envelopes bearing the name of the bidder.
- B. Delivery of Bids –**2:00 PM, October 04, 2018**. Bids received at the District Administration Office, 2000 Railroad Avenue, Pittsburg, CA 94565
- C. Bid Security – Each bid shall be accompanied by a bid bond or certified/cashiers check payable to the District as described.
- D. Sub list, site visit certification, non-collusion declaration and Iran Contracting Act Certification (only if required)
- E. Insurance Requirements – See General Conditions 00 72 13 Article 13 for Insurance and Bonds and Special Conditions, 00 73 13, Article 5 for Insurance Policy Limits.
- F. Fingerprinting Requirements are in the Special Conditions, Article 8.

IV. Site Walk:

- A. Area of Work
- B. Site Access

V. Questions and Answers: