

Minutes: Facilities Sub Committee Meeting

Date: Tuesday, November 1, 2022 – 11:06 am

Location: 3200 Loveridge Rd., Pittsburg, Zoom Teleconference.

Attendees: Larry Scott (P), Keith Holtslander (P), Donna Fentanes (P), Kati Mejia (P), Matt Belasco (P), Chris Melodias (P), Antoinette Terreforte (T) and Greg Strom (P).

Board Members: Heliodoro Moreno (P), George Miller (P).

Public Comments: None

Pledge of Allegiance

Roll Call

**Los Medanos ES Portable Replacement Project:** Mr. Scott updated the committee. Mr. Scott hoped everyone had gone by to see all the progress. All the portables have been removed. We are prepping the back section for asphalt with an additional 10' which will include striping. The eyebrows over the windows are what's left to do at the site. Initial fabrication was wrong, so those are a few weeks out. Mr. Moreno asked if the doors had locks. Mr. Scott responded all 18 have locks, but we are missing some panic bar locks. We are fine tuning the AC units. Mr. Scott reviewed the close out process before the building is handed over to Maintenance. Mr. Belasco emphasized how the close out process is important to Maintenance.

The Building Dedication is scheduled for December 7, 2022 from 10am to 12pm.

**Hillview JHS Project:** Mr. Scott updated the committee. We are preparing to return to the Site Committee with updated plans, and present the modular gym design to them. Mr. Miller asked what was meant by modular. Mr. Scott responded on the modular building process and why we are using it at Hillview. We also want to move the server room from the District Office to this new campus. And we can use E-rate funding for part of those costs. Mr. Moreno added that in the past meeting Mr. Haria noted the need to move the servers to a better physical location. We will have extra space too from the portables we cannot remove.

The Site Committee loves this design, and even Ms. K (Band/Choral Teacher) signed off on her space. We will be bringing the RFP for the Hillview project to the Board this month. On December 14<sup>th</sup> the Board will select the contractor to work with the Architect to design the new school. Mr. Scott explained the LLB process of design and construction.

**PHS Girls Softball Field Project:** Mr. Scott updated the committee. The Groundbreaking Ceremony will be December 16, 2022 at 1:00 PM to 2:30 PM. Our pre-con meetings with the contractor will be held tomorrow. Project completion is the end of February.

**Portables Project:** Mr. Holtslander updated the committee. The portables that were removed from Los Medanos have been set in place: four at the HS, one at Riverside for storage, one to the Adult School for ISP, and one at the District Office for additional office space. Mr. Moreno asked where that portable would be set. Mr. Holtslander explained its location. Authorization to bid the interior work will go to the Board next Board meeting. Mr. Miller asked about the properties in the District. Mr. Scott said there is a meeting with the lawyer tomorrow regarding the properties. He also explained we may need to utilize the 7-11 Committee. Mr. Miller asked if the District Office property will be a part of those properties. Mr. Scott said yes. Short discussion regarding properties and developments.

**PHS North Campus ADA & Structural Upgrades Project:** Mr. Holtslander updated the committee. The contractor is finishing up adding the handrails which DSA required. A small change order will be brought to the Board in December.

**Solar/PV Array Energy Battery Storage Systems Project:** Mr. Belasco said that we continue to work the plans through DSA. We probably will not be online until June of next year. One full set of plans for one site is in DSA. No fiscal incentives will be lost because of the extension.

**MOT Projects:** Mr. Belasco updated the committee. Nothing new on the MOT projects. Mr. Moreno asked about work that needed to be done on the Air Conditioning units. He has heard some complaints especially at Stoneman. Mr. Belasco did identify some shortcomings. We are working on putting some patches in place.

**Upcoming Projects:** Mr. Scott commented that we will be adding a new agenda item going forward: IT Projects. Mr. Melodias updated the committee. One of the projects we're working on is regarding E-Rate projects like replacing battery backup systems. The last time we did this was before 2010. They are starting to age and lack newer features. We will have an RFP going to the Board in December.

We are maintaining the Chromebooks. We have filled a new Tech position and he's getting up to speed. Mr. Scott added that we'd like to add additional staff members in the IT Department. We've tripled our Chromebooks and repair orders have backed up. We are giving Mr. Haria our Tech Plan in which we do ask for additional staff. Mr. Miller asked how tech staff gets training and how many do we have at the sites now. Mr. Scott answered that they get training on their own PE days since they have to work on the regular staff PE days. We have seven (7) techs currently. Mr. Melodias added that the Chromebooks have about a five year life span, and Dell offers a four year warranty which means the repairs for that year will fall on our shoulders. There's so much work with repairs and tech assistance that we have to triage work orders.

**Upcoming Board Items:** Ms. Fentanes updated the Committee on upcoming Board items. Ms. Fentanes explained the status of the CBOC and some of its members. Mr. Scott shared on the process of getting new members.

**Future Facilities Sub Committee Meetings:** Next Facilities Sub Committee will be after the first of the year.

**Old Business:** Mr. Strom asked for an update on Baseball lights. The Arenivar family has asked about the status of the lights. Mr. Scott said we can't afford it right now. We would need \$750K-1M. Mr. Moreno commented that in asking developers for a District Office maybe they can throw in the lights too.

**New Business:** None

**Meeting adjourned at 12:15 pm.**